

MINUTES
TECHNOLOGY TASK FORCE
One-to-One Governance and Instructional Integration Subcommittee

DATE: October 11, 2011
TIME: 8:30 am
PLACE: EW41

MEMBERS PRESENT: Chairman Reed DeMordaunt, Vice-Chair Brian Duncan, Salvatore Lorenzen, Christine Donnell, Christopher Campbell, Bicker Therien

Chairman DeMordaunt called the meeting to order at 8:30 am.

POLICY DOCUMENT: The committee continued their discussion of the Policy Document:

Suggestions and concerns continued:

- There were concerns as to the selection of digital content. Will there be an “opt out” for parents? Is a student college ready without the use of advanced technology? There is a procedure in place that allows parents to object to material and that same procedure can be used if a parent objects to digital content.
- The student handbook for each school needs to cover all areas of policy regarding the use of mobile devices and responsibility of the student.
- Students need to be made aware that anything they do on their computers can be visited by the administration; if it is a school owned device it can be monitored at any time.
- Need to include a link to the Code of Ethics for teacher’s code of conduct.
- A suggestion was made: non-executable files will be allowed on the device if it does not ill effect the hard drive.
- Finding ways to help the student take better care of the device by allowing them to add approved items to the device. Making students aware of copyright infringements, etc.
- Cyberbullying: The information on the document that will be published is correct and does not need change.
- The ownership of the device needs to be established whether it be the district or the state. At the end of the cycle for the device, approximately 4 years, what can be done with it. In question is whether it can be sold or does it have to be donated, etc. The policy for this will be decided upon by ownership.

The committee recommended that Matt McCarter apply the changes to the document and send to the committee members to read before the next committee meeting in November.

SITE VISITS:

Several of the members will be visiting school districts in Maine, Alabama and Texas within the next several weeks. To make sure of knowledge transfer, Matt will provide them with a copy of the Policy Matrix to use as a guide for questions to ask at the different districts. There will be a section provided under each topic to use for taking notes. This information can be used at the next meeting to continue the formulation of the Policy Document. The Protocol and Expectation document will be included in the packet of information for each committee member traveling to a site visit.

The committee requested that we get permission from one of the districts to video tape one of their teachers during class.

There being no further business to come before the Committee, the meeting was adjourned at 10:30 am.