

MINUTES
TECHNOLOGY TASK FORCE
Platform, Specifications, Procurement Subcommittee

DATE: August 9, 2011
TIME: 8:30 am
PLACE: WW53

MEMBERS: Chairman Jayson Ronk, Vice Chairman Kevin Denton, Jennifer Johnson, Colby Gull

Vice-Chairman Keven Denton called the meeting to order at 8:45 am.

Colby Gull began the review of the “Maine RFP – Scope of Work” document at subsection 3.3.4 Device Options. The review also included Louie Konkol (SDE), Troy Wheeler (SDE), and Mark Little (Division of Purchasing).

The remaining 3.3 subsections were reviewed and updated for Idaho’s needs, as well as these sections:

- 3.4 Network Connectivity and Infrastructure
- 3.5 Performance and Quality
- 3.6 Functional and Asset Security

In 3.3.4 Device Options, Little will review this section related to FOB destination, etc. and add what is missing.

Konkol suggested keeping to the core functionality of software requirements in the RFP. The scoring of the vendor should be on the core functionality in the RFP, not on extra bells and whistles. Little suggested adding those extra options to the pricing schedule, if needed.

In 3.3.4.2 Optional Hardware, Little pointed out we have state contracts on printers, servers, wireless access points, etc., so items in that subsection should be removed if we already have state contracts on them.

In 3.3.5 Pricing Schedules for Additional Idaho Educational Groups, Little and Konkol will clean up the language.

In 3.4 Network Connectivity and Infrastructure verbiage, Wheeler and Little will put correct device connectivity language in the correct section. They will need to review all the changes to the RFP when done.

In 3.4.1 Building Readiness, Idaho is not an opt-in state. There was concern this section would allow a free-for-all on wiring efforts by schools. Electrical upgrades should not be in this section.

Regarding the RFI, Little pointed out that the vendor needs to propose how they would solve the problem of the need for mobile charging stations for devices. Chairman Ronk recommended adding this to the RFI asking the vendor for information and costs of charging stations. Little will help Gull with the verbiage.

In 3.4.2.6 Server Functional Partitioning, Wheeler recommended language that servers need to function in the environment.

In 3.6.1 Wireless Security, the security solution must comply with the wireless solution provided by IEN.

In 3.6.2 Authorization Control, Chairman Ronk recommended adding Authorization Control to the discussion by the Executive Committee.

In 3.6.3 Antivirus Protection, Chairman Ronk recommended additional discussion on this, involving the One-to-One Governance Committee.

In 3.6.4 Backups, backups should be at least on a daily basis.

In 3.6.5 ...Theft..., the committee needs input from the One-to-One Governance committee on lease vs. purchase.

In the Damage part of the 3.6.5 section, Little proposed getting legal counsel on the verbiage in this section. Wheeler would like to circle back with Maine to see if they are tightening up this section. Chairman Ronk proposed coming back to review this section. The Theft section also needs to be discussed more thoroughly.

The committee will meet next on Monday, August 15, 9 am – Noon, beginning with section 3.7 Training. Committee members will email Mike Costa with their contact information.

Chairman Jayson Ronk adjourned the meeting at 10:31 am.