

MINUTES
TECHNOLOGY TASK FORCE
**One-to-One Governance and Instructional Integration and
Platform, Specifications, Procurement Subcommittees**

DATE: August 8, 2011
TIME: 2:00 PM
PLACE: WW02

MEMBERS: Chairman Reed DeMordaunt, Vice-Chair Brian Duncan, Eileen Lento,
(One-to-One Governance and Instructional Integration) Salvatore Lorenzen, Christopher Campbell, Bicker Therien

MEMBERS: Chairman Jayson Ronk, Vice Chairman Kevin Denton, Jennifer Johnson,
(Platform, Specifications, and Procurement) Colby Gull

Chairman Reed DeMordaunt called the meeting to order at 2:05 pm.

Chairman DeMordaunt explained that the One-to-One Governance and Instructional Integration and the Platform, Specifications, and Procurement Subcommittees are meeting jointly to discuss what each committee is working on in order to prevent overlap.

Chairman Jayson Ronk said the Platform, Specifications, and Procurement Subcommittee is currently reviewing Maine's RFP, in addition to meeting with Mark Little, Department of Administration, on procurement laws. The committee previously voted on the requirement that both the teacher and the student needed to be on the same device, and the teacher needed a docking station.

Chairman Reed DeMordaunt stated the One-to-One Governance and Instructional Integration Subcommittee is currently discussing what capabilities are important for student achievement. They created a survey that will be sent to stakeholders. The committee listed device characteristics and rated each by importance in regards to student achievement. They will review their list with the results of the survey and make modifications as necessary.

Chairman DeMordaunt covered the 1-5 ratings on device characteristics, with 5 being critical to school achievement. The ones listed as most critical were wireless capabilities, collaboration between students and teachers, research capabilities, and presentation capabilities.

The next level down in criticality were expansion capabilities, long lasting battery life, capability for writing and journaling, digital textbooks, and access to new software upgrades.

Down another level were application downloads, taking assessments, uploading assignments. All other device characteristics were rated less than 50%: touch screen, integrated camera, and high risk screen.

A discussion began with Dr. Eileen Lento on high risk screen resolution as it relates to testing centers and classroom management systems. Schools may need the capability to take high stakes tests on devices. Troy Wheeler pointed out it was important to consider timing and that, while we would be remiss to put out a device that districts couldn't use for ISAT, the timing will be very close to when the new assessments roll out from the Smarter Balance Consortium, with the overlap being very small.

Chairman DeMordaunt continued with the remaining device characteristics rated less critical. The committee will have additional feedback in a month.

Chairman Ronk shared that integrating Maine's RFP into Idaho would be most effective. Information from the Governance Subcommittee that would be most helpful to the Platform Subcommittee would be receiving the results from the survey, as well as discussing how to communicate the chosen device down to the local level and how to govern the usage of it.

Chairman Ronk gave an update on the review of Maine's RFP with the goal of integrating the information for Idaho.

Subcommittee members discussed options involved with standardizing the device solution and receiving vendor proposals according to specifications at the best price for the length of the RFP. Chairman DeMordaunt's committee will continue discussion concerning the concept of one device.

Chairman DeMordaunt's subcommittee will also further discuss software acquisitions in terms of flexibility vs. cohesiveness.

Chairman DeMordaunt began a discussion on security. Dr. Eileen Lento commented there are multiple ways to approach security, manageability, and privacy, but is important to keep costs down. Chairman Ronk said his committee had not yet discussed security as it relates to RFP. Keven Denton shared his ideas on security, and security solutions and cost could be part of vendor proposals. Chairman DeMordaunt said an action item for his committee would be to discuss security capabilities.

In conclusion, Chairman DeMordaunt said his committee will have further discussions on software and security, and they will provide the Platform committee with feedback on the survey results, software, and security.

Chairman DeMordaunt adjourned the meeting at 2:51 pm.